

## Natural Resources Management Specialist Job Announcement No. AID – 020 -16

<b>OPEN TO:</b>	All Interested Candidates
<b>POSITION:</b>	Natural Resources Management Specialist
<b>OPENING DATE:</b>	December 2, 2016
<b>CLOSING DATE:</b>	December 30, 2016
<b>WORK HOURS:</b>	Full-time; 40 hours/week
<b>SALARY RANGE:</b>	FSN-11 (ZMK 358,249.66 p.a. – 550,577.88 p.a.)

The United States Agency for International Development (USAID) in Zambia is seeking eligible and qualified applicants for the position of Natural Resources Management Specialist in the Economic Development Office.

### **BASIC FUNCTION:**

The Natural Resources Management Specialist is a senior technical advisor and assistance manager on science and conservation of biodiversity, species and ecosystems, national protected areas, and flora and fauna under the Convention on International Trade in Endangered Species. As a member of the Economic Development Office's (EDEV) Environment Team, the Specialist conducts analysis and ensures good knowledge management; identifies assistance needs; advises USAID management, implementers, and counterparts; designs programs; manages assistance; and represents USAID externally, including to the public, the private sector, NGOs, other USG agencies, and international organizations.

The Specialist's counterparts include governmental policy makers (e.g., Department of National Parks and Wildlife, Department of Forestry), managers of natural resources, and other technical experts. The majority of the Specialist's responsibility will involve managing assistance agreements with implementing partners.

## **QUALIFICATIONS REQUIRED:**

Applicants must address each required qualification listed below with specific information/documentation supporting each item. Failure to do so may result in a determination that the applicant is not qualified.

**A. Education:** A master's degree is required in a field related to biodiversity or environment: natural resources management, biological science, environment, ecology, sustainable development, or any related field.

**B. Prior Work Experience:** Minimum five years of progressively responsible experience in analysis or program management relating to ecology, biodiversity, ecosystems, conservation, or other environmental issues is required.

**C. Language:** Level IV, strong written and oral proficiency in English is required and must possess wide vocabulary of development nomenclature.

**D. Job Knowledge:** Sound knowledge of environmental issues and development priorities in Zambia is required, including threats to biodiversity and ecosystems. Thorough working knowledge is required concerning Zambia's environmental sector, including NGOs, government agencies, and business involvement. Comprehensive knowledge is required regarding Zambia's economics, politics, social and cultural characteristics (including customary land governance, Game Management Areas), institutions, leadership, and development history. Broader knowledge of environmental issues in Africa and in other regions of the world is desirable.

**E. Skills and Abilities:** Solid ability to plan, organize, manage, and evaluate projects, programs and activities, contribute to government policy and budget formation is required. The ability to identify significant economic, political, and social trends and assess their importance and potential impacts on USAID development assistance objectives and projects as well as competence and maturity in dealing with government officials and international organizations is also required.

## **TERMS OF APPOINTMENT:**

Subject to availability of funds, this will be a five-year contract, with an option to extend, depending upon continuing need of the services.

## **BENEFITS:**

The position is classified at FSN-II level. The actual salary of the successful candidate will be negotiated within the range depending on qualifications and previous earnings history.

## **APPLYING:**

Qualified candidates should send:

1. A formal application letter or cover letter;
2. A current CV;
3. Photocopies of all professional certificates and degree(s);

4. A fully complete application form DS-174 (available online at <http://www.state.gov/documents/organization/136408.pdf>); and
5. Contact information for at least three professional references.

The complete position description listing all duties and responsibilities is available on USAID/Zambia website: <http://www.usaid.gov/zambia/careers>.

**SUBMIT ALL APPLICATION MATERIALS TO:**

**EXOZambiaHR@usaid.gov** (E-mailed applications required.)

The email subject heading ***must*** read:

**Application: Natural Resources Management Specialist, AID-020-16**

EQUAL EMPLOYMENT OPPORTUNITY: The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.

**Only short listed candidates will be contacted.**